

Minutes of the Annual Parish Council Meeting

TATTERSETT PARISH COUNCIL

DATE: Monday 17th May 2021
TIME: 7:00pm
PLACE: St Margaret's Tatterford
PRESENT: Anthony Duckworth-Chad (Chairman), Richard Pillinger, Daniel Addison, Philip Nice, Tricia Hartley-Palmer, Mark White (Councillors)
Linda Arthur (Clerk)
Cllr Tom Fitzpatrick, Cllr Nigel Housden
PUBLIC: 0

1. To receive nominations for the election of and appoint a Chairman for 2021/22
Anthony Duckworth-Chad was nominated by Daniel Addison and seconded by Philip Nice. Anthony Duckworth-Chad accepted the office of Chairman and the form of acceptance of office was signed.
2. To receive nominations for the election of and appoint a Vice-Chairman for 2021/22
Daniel Addison was nominated by Anthony Duckworth-Chad and seconded by Richard Pillinger. Daniel Addison accepted the office of Vice-Chairman and the form of acceptance of office was signed.
3. To Receive Apologies for Absence
There were no apologies.
4. To receive declarations of interest and agree dispensations (if any)
There were none.
5. To approve the minutes of the Annual Parish Council Meeting held on Monday 20th July 2020.
The minutes were unanimously AGREED by the Council (Proposed by Daniel Addison and seconded by Tricia Hartley-Palmer) and signed by the Chairman as a true record.
6. To receive any matters arising (for information only)
There were none.
7. To Approve Receipts and Payments for May 2021 Meeting
To approve the payment of accounts list. This was agreed.

Linda Arthur
Clerk to Tattersett Parish Council
Email: Tattersettclerk@gmail.com
www.Tattersetpc.info
Tel: 07391 101835

Payments for April for approval at May 2021 Meeting

Ref	Payee	Net	VAT	Gross	Remarks
1	Paytec	£80.25	£16.05	£96.30	Payroll Services (April 2020 to March 2021)
2	L Arthur	£135.00	£0.00	£135.00	Clerk's April Salary
3	L Arthur	£23.96	£4.81	£28.77	Clerk's April Expenses
4	D Dann	£20.00	£0.00	£20.00	Audit Fee 2021
	TOTAL	£259.21	£20.86	£280.07	

8. Financial and Governance Items

8.1 The Financial Statement for the period April 2020 to March 2021 was presented to the Parish Council and unanimously agreed.

8.2 The Internal Auditor's report was circulated. Daniel Addison noted that a risk assessment was required to be completed and the Clerk agreed to produce one.

8.3 AGAR

8.3.1 The Chairman signed the Exemption Certificate (under £25,000) of AGAR (Part 2).

8.3.2 The Annual Governance Statement was unanimously agreed and signed.

8.3.3 The Accounts and Accounting Statement for 2020/21 was unanimously agreed and signed.

9. Date of Next Meeting

Monday 12th July 2021. It was agreed that the meeting should be held at Syderstone Parish Hall, due to the ongoing closure of the Green Park Centre.

I general discussion took place. Cllr Housden reported that a pre-planning application had been received, proposing a major development of a film studio, housing, and associated services, to be built on the Tattersett Business Park site. The tyre mountain would be removed as part of this development and a roundabout at five ways would be considered to cope with the extra traffic.

Tricia Hartley-Palmer reported that the defibrillator had been installed, with the help of Richard Pillinger. The Chairman thanked them both for their contribution.

Meeting closed at 7.50 pm

_____ (Chairperson)

_____ (Date)