

Minutes of the Parish Council Meeting

TATTERSETT PARISH COUNCIL

DATE: Monday 10th October 2022
TIME: 7:00pm
PLACE: The Green Park Centre, Wicken Green
PRESENT: Anthony Duckworth-Chad (Chairman), Daniel Addison (Vice-Chair) Richard Pillinger, Philip Nice, Tricia Hartley-Palmer, Mark White, Nathan Wigger (Councillors)
Linda Arthur (Clerk)
PUBLIC: 0

1. To Receive Apologies for Absence

Apologies were received from Sharon McKendrick. Sharon also tendered her resignation, which was accepted by the Parish Council. The Clerk agreed to contact Sharon and thank her for all the work she had done. MW had been in touch with Lucy Garrett. Apologies were also received from Tom FitzPatrick.

2. To receive declarations of interest and agree dispensations (if any)

There were none.

3. To approve the minutes of the Parish Council Meeting held on Monday 1st August 2022.

The minutes were unanimously **AGREED** by the Council and signed by the Chairman as a true record.

4. To report progress on items not on the agenda from the last meeting (Clerk's report)

4.1 Clerk's Basic Working Hours. The Clerk reported that the SLCC recommended a minimum of 4 hours per week were required to carry out the basic duties required for the position. It was unanimously **agreed** to increase the Clerk's working hours to 4 hours per week.

4.2 Items to be included in budget for 2023/24. The PC were reminded to submit any items for consideration in next year's budget before the next meeting.

5. To Receive updates from Councillors, Public Bodies etc

5.1 Cllr Tom Fitzpatrick was not present but sent his usual report by email. The full report is published online.

5.2 Mark White gave a report regarding Wicken Green, Tattersett Business Park and the impact this would have on Wicken Green. The Green Park Centre, the tyre mountain and electrical supply to the business park were also discussed at this meeting.

Proposals for the Old Chapel were outlined by MW.

MW also reported back on the NNDC Town & Parish Council Engagement forum he attended, as well as options for the Paul Flint memorial bench and the Wicken Green Flood Control Plan.

6. Finance

6.1 To consider the financial statement. The financial statement had been circulated by email. This was unanimously **agreed**.

6.2 To approve the payment of accounts list. This was **agreed**.

Payments for approval at October 2022 Meeting

Community Account

ser	Date	Payee	Net	VAT	Gross	Remarks
48	20.09.22	L Arthur	£26.50	£5.32	£31.82	Clerk's expenses August, Sept 2022
49	05.09.22	HMRC	£21.60	£0.00	£21.60	Employers NI Tax month 5
50	30.09.22	Paytec	£49.60	£9.92	£59.52	Payroll Services QE 5th Oct 22
51	31.08.22	L Arthur	£86.40	£0.00	£86.40	Clerk's Salary August 22
52	30.09.22	L Arthur	£108.00	£0.00	£108.00	Clerk's Salary September 22
53	30.09.22	L Arthur Error Serial ref. 38	£93.60	£15.60	£78.00	Error last payment schedule
54	30.09.22	L Arthur Error Serial ref. 38	£78.00	£15.60	£93.60	Error last payment schedule
		Total	£276.50	£15.24	£322.94	

7. Fourwinds Junction

NW suggested that TFP should be contacted to remind him of the request made at the last meeting for flashing lights at this junction. The Clerk agreed to do this.

8. Co-Option of new Councillor(s) 11 seats in total to be filled for a full Council (3 Currently Available)

The Chairman appealed for new Councillors to come onto the Council.

9. Tyre Mountain, Tattersett Business Park, update.

There was no update on this ongoing problem.

10. Planning Matters

10.1 To receive results of applications.

PF/22/1561 - Tattersett - Building 845, Batchelor Drive, Tattersett Business and Leisure Park There was no update on this application.

10.2 To receive new applications and comment. There was one application to consider.

PF/22/2186 - Tattersett - 11 Appledore Lane, Wicken Green Village, Fakenham

No objections.

11. 20 mph speed limit Lancaster Road, Blenheim Park

The Clerk agreed to contact TFP for an update.

12. Broadband Proposal for Tatterford

The proposals were discussed, and it was noted that one mile of trenching would be required. The Clerk agreed to contact TFP and remind him of the PC's request for funding.

13. Tattersett Defibrillator

NW had completed the Connection Services Request form from UK power networks that must be completed before the power supply can be arranged for the defibrillator, but it had been mislaid. The Clerk agreed to send another form. NW agreed to contact Simon Wade.

14. Playpark Inspections

The Clerk agreed to contact Sharon McKendrick to see if she would continue to carry out the safety inspections, following her resignation from the PC. NW agreed to stand in if Sharon could no longer carry out the inspections.

15. Correspondence

There was no correspondence for discussion.

16. To agree the date and time of next meeting and agenda items.

The date of the next meeting is Monday 28th November at 7pm, at the Green Park Centre.

17. Open Forum for Public Participation

There were no members of the public present.

Meeting closed at 7.57 pm

_____ (Chairperson)

_____ (Date)