

Minutes of the Annual Parish Council Meeting

TATTERSETT PARISH COUNCIL

DATE: Monday 13th May 2024
TIME: 7:10pm
PLACE: The Green Park Centre
PRESENT: Daniel Addison, Richard Pillinger, Philip Nice, Mark White, Jackie Jacklin, Val Christian (Councillors)
Linda Arthur (Clerk)

PUBLIC: 0

1. To receive nominations for the election of and appoint a chairman for 2024/25
Daniel Addison was nominated by MW and seconded by RP and was agreed unanimously.
2. To receive nominations for the election of and appoint a Vice-Chairman for 2024/25
Mark White was nominated by DA and seconded by JJ and was agreed unanimously.
3. To Receive Apologies for Absence
There were none.
4. To receive declarations of interest and agree dispensations (if any)
There were none.
5. To approve the minutes of the Annual Parish Council Meeting held on Monday 22nd May 2023.
The minutes were unanimously AGREED by the Council and signed by the Chairman as a true record.
6. To receive any matters arising (for information only)
There were none.
7. To Approve Receipts and Payments for May 2024 Meeting
To approve the payment of accounts list. This was unanimously agreed.

Payments for approval at May 24 Meeting

Ref	Date	Payee	Net	VAT	Gross	Remarks
130	22.02.24	L Arthur	£20.00	£0.00	£20.00	Repayment to Clerk PAYE Month 11
131	20.04.24	L Arthur	£16.23	£3.25	£13.48	Clerk's Expenses April
132	30.04.24	L Arthur	£129.60	£0.00	£129.60	Clerk's April Salary
133	09.05.24	HMRC	£86.40	£0.00	£86.40	Clerk's April PAYE
		TOTAL	£252.23	£3.25	£255.48	

8. To receive planning matters

There was one new application, and two decisions were discussed. There were no objections.

9. Financial and Governance Items

9.1 The Financial Statement for the period April 2023 to March 2024 was presented to the Parish Council and unanimously agreed.

9.2 The Internal Auditor's report was circulated. The current bank balance was discussed and DA suggested that the PC may need to consider a quiet year, in terms of expenditure until funds can be replenished.

9.3 AGAR

9.3.1 The Chairman signed the Exemption Certificate (under £25,000) of AGAR (Part 2).

9.3.2 The Annual Governance Statement was unanimously agreed and signed.

9.3.3 The Accounts and Accounting Statement for 2022/23 was unanimously agreed and signed.

10. Date of Next Meeting and AOB

7pm Monday 24th August 2023 at the Green Park Centre.

There was a general discussion in which TFP announced that he had obtained £16,000 funding for flashing lights at the Fourwinds junction. He also suggested that the PC should apply for funding for white gates for Tatterford, through the Parish Partnership funding scheme.

NH pointed out that white gates had slowed down traffic in the Raynhams. A discussion followed about the tyre mountain at Tattersett Business Park and NH suggested that the PC should write to the Chief Executive of the Environment Agency concerning the slow speed that the tyres were being removed. MW agreed to write the letter.

NH also suggested that the Heritage Centre should apply to the sustainable communities' fund.

MW gave a report in which the request from a parishioner for a dog waste bin on Lancaster Road at the junction with Tattersett Road was discussed. MW confirmed that he had costings of £250 for the bin and £315 for the bin and installation combined. Bin emptying would cost £4.15 per week.

THP said that this could raise a precedent for other locations in the parish and RP suggested that signs to encourage dog owners to take their bags home would be more cost effective. There are other waste bins funded by Wicken Green and Blenheim Park, but they are not very near this location. DA asked for a letter to be written to the parishioner in question, explaining that the PC would like to try prevention before committing to a bin.

MW reported that two benches in Wicken Green had to be demolished, but help had been given from several local businesses and they had been repaired and will be reinstated in Lancaster Road.

The planning application for Tattersett Business Park was discussed. MW confirmed that the local business owner who had applied for the planning application had paid the £30K application fee and is making a full planning application. It was agreed that NNDC planning should be asked for a meeting. DA agreed to draft a letter of invitation for the Clerk to send.

The Fang Wang building on Tattersett business park was discussed. MW reported that there is currently no sign of any business being conducted on the premises.

MW reported that the Old Chapel transfer was well underway and that solicitors had been instructed.

The playpark was discussed, and NW provided the Clerk with the safety inspection forms that he had completed, to be retained in the PC records. It was suggested that there should be a sign erected showing the Clerk's email address, and that an accident book should be maintained.

MW suggested that the number of PC meetings should be doubled, but they should be shorter meetings. It was pointed out that this would have increased costs for the Parish, particularly regarding room hire and the increased hours that would be need for the Clerk, possibly

requiring an increase in the precept. In the short term it was agreed that a Whatsapp group should be established to include all Councillors, to enable discussion prior to any formal proposal being made at the PC meetings.

THP asked the Clerk to contact Jayne Biggs at Heart 2 Heart to thank her for the kind donation of £500 towards the Tattersett defibrillator. PN also asked for thanks to be sent to Simon Wade for his help actioning the power supply.

DA was pleased to announce that Tatterford is now joined to superfast broadband and thanked RP for his relentless hard work to bring this project to fruition.

Meeting closed at 9.25 pm

_____ (Chairperson)

_____ (Date)